



# **GURU NANAK COLLEGE (AUTONOMOUS)**

**Re-Accredited at 'A' Grade By NAAC**

**Affiliated to the University of Madras**

**Guru Nanak Salai, Velachery, Chennai -600042**

## **DEPARTMENT OF DEFENCE AND STRATEGIC STUDIES**

### **Department of MBA**

- 1. Event Title: Effective Time Management**
2. Category: Webinar
3. Department: MBA
4. Date: 13.05.2020
5. No. of participants: 98
6. No. of Resource Person: 1

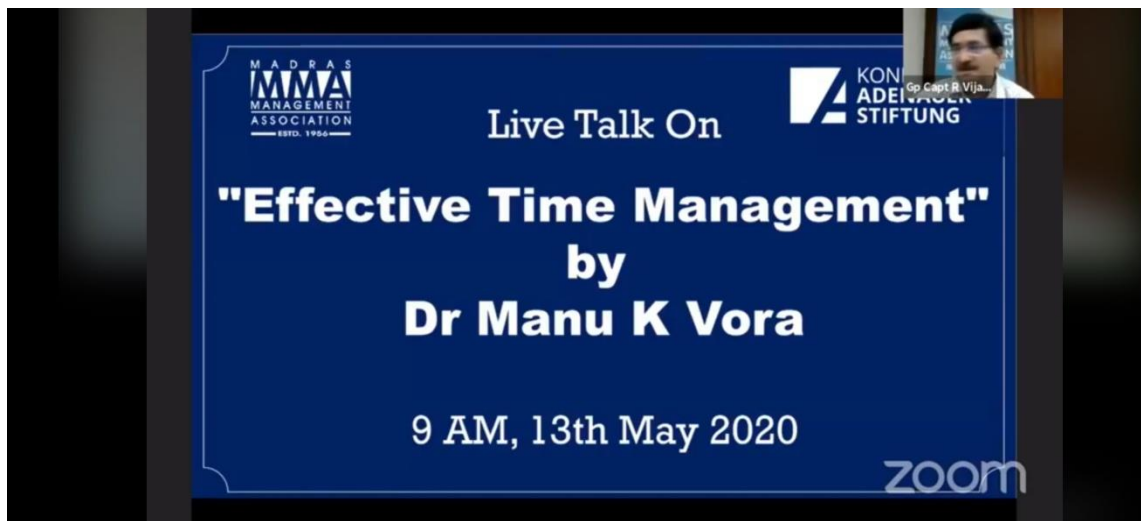
#### **Report Description:**

Department of MBA in collaboration with Madras Management Association as one of the Academic Partner conducted a webinar on the title 'Effective Time Management' on 13<sup>th</sup> May 2020 where students from the host institution and the other academic partner institutions joined live to listen to Dr.Manu K Vora, Chairman & President, Business Excellence Inc., USA.

#### **Report:**

Dr.Manu K Vora addressed the students on live on the title 'Effective time management' which was an active presentation which captivated the audience and made them realise the importance of time management and the speaker highlighted the internal and external time wasters that the youngsters face today. He made the audience understand the need for prioritising the work, how to manage time effectively through a video, scheduling, meetings, procrastination, etc. The speaker listed the time management aspects correlating with the English alphabets and made the audience understand the value of time through another video followed by an effective question and answer session.

Photos:



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Live Talk On

**"Effective Time Management"**  
by  
**Dr Manu K Vora**

9 AM, 13th May 2020

zoom



Business Excellence, Inc.

**Effective Time Management**

**Dr. Manu K. Vora, B. Tech. (Honors), Chem. Eng., IIT (BHU), 1968**  
Chairman and President, Business Excellence, Inc., USA  
Fulbright Specialist, U. S. Department of State, USA  
Adjunct Professor, Stuart School of Business, Illinois Institute of Technology, USA  
Adjunct Faculty, School of Professional Studies, Northwestern University, USA  
Visiting Faculty, IIT (BHU), Varanasi, Fulbright Specialist Program, USA  
Visiting Faculty, IIT (BHU), Varanasi, GIAN Program - MHRD, Government of India  
Visiting Faculty, IIT (BHU), Varanasi, GIAN Program - MHRD, Government of India, India

Virtual Presentation at MMA, Chennai, TN, India  
13<sup>th</sup> May, 2020

zoom

## Invitation:



You are cordially invited to Watch Live on  
ZOOM/MMA Facebook/Live IBC  
Not-to-be-Missed, Inspiring Interactive  
Session on

## Effective Time Management

by

**Dr Manu K Vora**  
(Joining Live from USA)

Chairman & President, Business Excellence, Inc., USA  
B. Tech. CHE (Hon.), IIT (RRIIL), 1968  
Fulbright Specialist, U.S. Department of State, USA (2016-2021)  
Adjunct Professor, Stuart School of Business, Illinois Institute of Technology, Chicago

at **9.00 am on Wednesday, 13 May 2020**

### Abstract

In this interactive session Dr. Vora will discuss Effective Time Management. You will learn various aspects of effective time management such as goal setting, planning, prioritizing, scheduling, and organizing. You will learn key concepts, best practices, and practical tips to enhance your time management skills to be effective and efficient. **This session will empower you to do well at a university and in your professional careers.**

### Profile of Dr Manu K Vora

Dr. Manu Vora is Chairman and President of Business Excellence, Inc., a global quality management consulting firm. He has over 45 years of leadership experience in guiding Fortune 500 companies with US Baldrige Performance Excellence assessment. For the last 27 years, he has taught Operations Management courses at various business schools globally. He is associated with over 80 educational institutes worldwide and taught to well over 12,000 people. In 2018, he was appointed as Fulbright Specialist by the U.S. Department of State.



In 2018, he completed a GAN program sponsored by AHRD, Government of India at IIT (RRIIL). In 2018, he completed his first Fulbright Specialist project at IIT (RRIIL) sponsored by the U.S. Department of State.

Dr. Vora has B. Tech. (Honors), IIT (RRIIL), 1968 in Chemical Engineering, M.S., and Ph.D. in Chemical Engineering IIT (Chennai), and MBA with Marketing Management, USA. He is a Past Vice President of ASQ and ASQ Fellow. He is a sought-after speaker on business excellence and quality management topics with over 950 presentations in 17 Countries across 5 Continents. He has published over 70 scholarly articles. He has written 50 blog posts on quality management. He has delivered soft skills and quality management topics using technology to 50 colleges/universities in 14 States of India with an outreach of 675,000 people.

Dr. Vora has received 52 awards/honors for his outstanding professional service including Fulbright Specialist appointment from the U.S. Department of State. He received 25 awards/honors for his life-long community service including U.S. President's Volunteer Service Award, in 1988, he received J. N. Tata Scholarship for his graduate studies at IIT Chicago.



Manu Management Association | Management Center  
240 Pathan Road HOE Anna Salai | Chennai 600 006  
Phone: 2828 1133 / 4805 3711 | Email: [manu@manuconsulting.org](mailto:manu@manuconsulting.org)  
Web: [www.manuconsulting.org](http://www.manuconsulting.org) | [www.facebook.com/manuconsulting](https://www.facebook.com/manuconsulting)  
Live Webcast: [www.live4bc.com/mma-live](http://www.live4bc.com/mma-live)  
Youtube: <https://www.youtube.com/channel/UC7u-pAGREtkuGADUCWZ6w>



# INSPIRING INTERACTIVE SESSION ON EFFECTIVE TIME MANAGEMENT

Wednesday, 13<sup>th</sup> May 2020 at 9.00 am

## ACADEMIC PARTNERS

