

CHELLAMMAL WOMEN'S COLLEGE

DEPARTMENT OF CHEMISTRY

WEBINAR DETAILS

2020

Name of the Event/Activity	:	Webinar on “Top Notch Training on Proposal Writing”
Venue	:	https://youtu.be/PU12jIP17qE
Start Date	:	Registration began on 24 /05/2020
End Date	:	Registration ends on 27/05/2020
Description	:	

The webinar highlights the details on research proposal writing. The resource person Dr.S.Kannan, Research officer, State Project Directorate, Rashtriya Uchchatar Shiksha Abhiyan (RUSA), DOTE Campus, Chennai -25 discussed the various important aspects that are to be considered in writing research proposals. The content of his presentation included the discussion as follows:

- What is proposal?
- Features of projects:
 - It should be unique, temporary, progressive, tangible or intangible results, series of activities and post evaluation must be done.
- Types of Projects:
 - Descriptive
 - Correlation
 - Comparative
 - Experimental
- What is meant by proposal document?
 - It is an essential document to establish professional relationship between the organisation/person and donor over a project to be implemented. It should outline the factors that includes plan of the implementing project, information about the intention, ways to manage it and the results to be delivered. Unless ideas are not documented in writing,

they do not exist. The proposal facilitates appropriate words for conception of ideas.

- Vital aspects of proposal format:
 - Read and understand the format thoroughly
 - Fill all the columns as required
 - Follow the instructions
 - Ensure it reaches on time
- Key areas of proposal:
 - Title page
 - Abstract
 - Table of contents
 - Introduction
 - Literature review
 - Objectives
 - Strategy/Plan
 - Duration and Timeline
 - Outcome
 - Deliverables
 - Scope for extension
 - References

He discussed each key area elaborately giving us perfect idea on how a good research proposal must be written appropriately.

- He explained the following key areas of proposal with a case study that included “Proposal for my webinar”.
- Budget break-up was elucidated clearly by him for the above case study where he concentrated on contingencies which would involve unexpected expenditures.
- Expenditure pattern/norms followed by various funding agencies were illustrated with examples like ratio based, program based and outcome based.
- Challenges of executing research project
- List of various R&D funding agencies
- Project format of Case studies: National Science and Technology Entrepreneurship Development and Indian Council of Social Science Research were illustrated.

- Maintaining proper financial records of project funds and record on outcome of project.

No. Of Resource Persons : 1

Report Description :

The objective of this webinar was bringing awareness among research scholars and faculties who are aspiring to pursue research projects on writing research proposals. That includes:

- a) Key areas of consideration in research proposal
- b) List of various funding agencies
- c) Project format
- d) Budget break-up
- e) Maintaining record on each aspect of project.

No. Of participants : 673

Event Report:

The live webinar on title “Top-Notch training on proposal writing” was organised by Dr. V. Kalaivani, Principal & Department of Chemistry, Chellammal Women’s College, Guindy, Chennai-32 on 28/05/2020. The free registration for this webinar started on 24/05/2020 and closed on 27/05/2020. The participants registered for the webinar through the given registration link <https://forms.gle/6KX9k8CjqDyEmanu6> . The registration was open to only faculties and research scholars. Around 1300 participants registered for the webinar. The webinar link was provided to the participants after 24 hours of registration through whatsapp group (chemistry webinar). The webinar was scheduled between 10:30am to 11:30am. The webinar was organised through the link <https://youtu.be/PU12jIPI7qE>. 673 participants were present during webinar. The technical support was provided by Dr.M.Sumithra, Assistant Professor, IT Department, Panimalar Engineering College and Mr. M.Sathish.

The webinar programme was hosted by Dr.C. Revathi, Assistant Professor, Department of Chemistry. The welcome address was delivered by Dr. V.Kalaivani, Principal, Chellammal Women’s College. The programme was then followed by introduction of resource person by Dr. M.Chitra, Head & Assistant Professor, Department of Chemistry. The resource person Dr.S.Kannan, Research officer, State Project Directorate, Rashtriya Uchchatar

Shiksha Abhiyan (RUSA), DOTE Campus, Chennai -25 delivered an invited lecture on “Top Notch Training on Proposal Writing”. He highlighted various key aspects of writing research proposal and also he discussed project formats and list of various funding agencies to the benefit of participants. Through his presentation, he gave basic ideas that have to be taken into consideration while aspiring to pursue a research project. At the end of the presentation, Q&A session was held where participants were asked to post their questions in live chat box. The resource person patiently answered all the questions posted by participants. The webinar session came to an end with vote of thanks delivered by Dr.C. Revathi, Assistant Professor, Department of Chemistry. The feedback link <https://forms.gle/9HwgUGyRCMd8TJFa8> was provided to the candidates at the end of the session which was closed by 3:00 pm. The e-certificates were issued to about 673 candidates who participated live on the programme.